THE CALENDAR NOBODY HAS

HOME MAINTENANCE TRACKER

Maintenance is remembered rather than scheduled in most houses, which means each task is noticed by its consequence. The consequence always costs more than the task.

MONTHLY

- [ ] HVAC filter checked
- [ ] Smoke and CO alarms tested
- [ ] Drains run hot with a flush
- [ ] Water softener salt if installed

QUARTERLY

- [ ] Gutters checked, cleared if needed
- [ ] Dryer vent cleared
- [ ] Water heater checked for sediment
- [ ] Fire extinguisher gauge, garage and kitchen

TWICE A YEAR

- [ ] Alarm batteries replaced, all of them
- [ ] Deep clean behind the large appliances
- [ ] Roof and flashing looked at from the ground
- [ ] Outdoor faucets drained before frost

ANNUALLY

- [ ] HVAC serviced
- [ ] Chimney swept if used
- [ ] Sump pump tested
- [ ] Attic and crawlspace inspected for damp
- [ ] Insurance and warranty documents reviewed

WHO DOES IT

Name who owns each interval. Unowned maintenance does not happen.

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